

Meeting Minutes

Meeting of the Board of Directors – Envision Education
Thursday, September 8, 2016
Envision Education Support Office
111 Myrtle Street #203
Oakland, CA 94607

- I. Closed Session: CEO Evaluation (G.C. 54957)
  - · Report out from Closed Session
    - o None
- II. Preliminary

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## IV. Public Comments: None

- V. CEO Comments: Gia introduced Nicole Jarbo new Director of Development and Nicole shared a bit about her background and the experiences that brought her to Envision. Gia welcomed the board back to the new fiscal year with a few celebratory items:
  - Envision Education opened its first middle grade.
  - Envision Education reached positive net assets.
  - Envision has the leadership team to take them to the next level.

**Chair Comments: Parker** 

- Each director will identify at least one potential board candidate from their networks, with emphasis on the priorities identified by the board but not limited to those profiles
- A process for an annual action planning meeting with each director, led by the Board Chair and CEO will be established, to review the following questions:
  - o How do you want to contribute to Envision Education aligned to our strategic priorities?
  - Does the board skills matrix accurately reflect what you bring to the board?
  - How do we maximize your value contribution based on your skills, interests and network?
- The Executive Committee with the Governance Working Group lead will undertake the
  development of a process to engage the board in discussions about senior management
  leadership development and succession planning as a regular or periodic item of good
  governance practice.
- Each committee and working group develop annual goals as appropriate, to include a review of the Board Assessment Survey results to determine if any follow-up action is warranted within the group's area of responsibility.
- Kathi gave an update on the governance committee's recruitment efforts

## **VIII. Development Update**

- Sarah gave a brief highlight of current progress of Development including the new foundations in the pipeline and Gia's external focus
- Sarah led the board in a discussion centered around the upcoming yearly fundraiser Evening with Envision and how they could ensure that the event exceeds funds raised last year.

## IX. Finance / Operations Update

- Terry presented a detailed finance update focusing on the recently approved FY 2017 budget
  - o Positive cash flow; Envision will use our line of credit in November, Decembently nt0112 T9(e) ntp1(y) 5 1 (